

Annex 1 - EFM-UMCC –RECORD OF ACTION ITEMS November 1, 2011

#	ACTION	PRIMARY CONTACT	STATUS	DATE COMPLETED
1	Agenda item 1- Opening Remarks: WFA will be a standing agenda item for future EFM UMCC meetings.	IBM	WFA will be included as an agenda item at the next EFM UMCC (date TBD).	N/A
2	Agenda item 2- Review of action items from May 17, 2011 meeting: IBM will schedule a meeting with Ecosystems and Oceans Science to discuss BI Framework and ensure that it meets the needs of the BIs in both Sectors. Update on BI Framework will be provided at the next EFM UMCC meeting.	J. Caceres & N. Bastien	A meeting between EFM and Ecosystems and Oceans Science took place on December 1, 2011 to ensure that the BI Framework meets the needs of the employees for both Sectors. A progress report will be provided at the next EFM UMCC meeting.	December 1, 2011
3	Agenda item 2- Review of action items from May 17, 2011 meeting: Memo that was sent to all Fishery Officers on the status of the revised NMWD will be resent to Union representatives.	T. Swerdfager	Memo was sent to Unions on January 13, 2012 along with draft Record of Discussion from the November 1, 2011 meeting.	January 13, 2012
4	Agenda item 2- Review of action items from May 17, 2011 meeting: IBM to continue using the same format for the Action Item list.	IBM	Format will be respected for future EFM UMCC meetings.	N/A
5	Agenda item 3- Deficit Reduction Plan: EFM to schedule a meeting with Unions once the list of affected employees is finalized.	J. Caceres	A departmental meeting was held with Unions on December 8, 2011.	December 8, 2011
6	Agenda item 4- Career Progression Program for COs: IBM to report back on the Career Progression Program for COs at the next meeting.	J. Caceres & N. Bastien	CO Career Progression Program will be an agenda item at the next EFM UMCC meeting.	N/A
7	Agenda item 5- Update on SCH Work Descriptions: EFM to discuss with OCCOE	J. Caceres & N. Bastien		

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	how classification decisions are communicated to Unions and staff.			
8	Agenda item 6- Update on NMWDs for BIs: Ecosystems Management will contact the Regions and ask them to inform their staff of the current status, and anticipated next steps for this project.	S. Ashley		
9	Agenda item 7- C&P 2012: DG of C&P will follow-up with Gulf Region to clarify the different interpretations of what is required with respect to the C&P Regional Resource Review.	T. Swerdfager		
10	Agenda item 7- C&P 2012: Fishery Officers work descriptions will be an agenda item for the next EFM UMCC meeting.	T. Swerdfager	Agenda item to be included at the next meeting.	N/A
11	Agenda item 8&9- Questions and Roundtable: DG of Ecosystems Management and C&P will have a follow-up discussion with PIPSC in regards to the duties of Fishery Guardians.	T. Swerdfager & S. Ashley	Meeting was held on December 16, 2011 between Unions and representatives from IBM and Ecosystems Management. Ecosystems Management and C&P will prepare and provide Unions with a response in regards to the concerns highlighted.	
12	Agenda item 8&9- Questions and Roundtable: Ensure that the record of discussion of the meeting is sent within a reasonable time frame using the same format.	IBM	Draft Record of Discussion was sent to Unions for review on January 13, 2012.	

EFM-UMCC –RECORD OF ACTION ITEMS May 17, 2011 (carry forward actions only)

#	ACTION	PRIMARY CONTACT	STATUS	DATE COMPLETED
1	Communicate the decision arising from the dispute resolution process for the Licensing Officer positions to all employees nationally as well as UEW national and regional Union representatives.	DG RM & J. Caceres	We expect to have the decision in the fall of 2011.	
2	Work with the Unions to engage them on the delivery of BI Competency Workshops when the Framework is officially implemented.	J. Caceres & R. Thériault	The timeline to complete the BI framework is early 2012; no workshops have been scheduled at this time.	