

NATURAL RESOURCES CANADA

Policy Committee on Health and Safety (PCOHS) Minutes of the September 20, 2010 Meeting

Committee Members:

Martin Côté, Employee Co-Chair (A)
Monique Paquin, Management Co-Chair alternate (P)
Mario Riopel, MMS (A)
Doug O'Brien, ESS (P)
Nick Humphreys, Union of Environment Workers (UEW) - PSAC (P)
Eugenie Prevost, IETS (P)
Chuck Davis, CFS (P)
Elaine Tremblay, Personnel Administration Group alternate (P)
Bernie Brotschi, Natural Resources Union (NRU) – PSAC (P)
Allan Howatson, Canadian Association of Professional Employees (CAPE) (P)

Bargaining Agents Not Represented:

Association of Canadian Financial Officers (ACFO)

Technical Advisors:

J-F Duperré, Security, Safety and Emergency Management Division (SSEMD) (P)
Naki Theocharides, SSEMD (P)
Manon Desormeaux, UEW- PSAC (P)
Nathalie Leblanc, Labour Relations Values and Ethics Unit (LRVEU) (P)
Patrice Lascelles, NRU (P)

(A) – Absent

(P) - Present

MEETING:

1. Opening Remarks

M. Paquin chaired the meeting.

Follow-Up Action: N/A

2. Approval of Agenda

The agenda was approved.

Follow-Up Action: N/A

3. Adoption of Previous Minutes

Minutes of the May 17, 2010 meeting were adopted.

Follow-Up Action: N/A

4. Business Arising From Previous Minutes

a. Training for Managers and Supervisors:

The Committee was advised that 500 invitations were sent to managers and supervisors in August. Responding participants have until November 5 to complete the training.

Late September/early October, the next phase of invitations will be sent to managers and supervisors.

Monique Paquin will bring the issue of training for managers and supervisors to DMC to solicit their engagement.

Follow-Up Action: The Security, Safety and Emergency Management Division (SSEMD) will continue to track this item.

b. Accommodation and Environmental Sensitivities:

The Task Team presented a document for discussion on a no-scent action plan for NRCan. Other departments use various awareness tools. All documentation from OGD, agencies and unions is on the Persons With Disabilities Network wiki for further reference.

The discussion paper recommended the NRCan Policy Committee on Health and Safety to formally task a sub-committee (cross sectoral, network, regional and union) to develop a community based No-Scent Plan of Action for NRCan, which may result in a survey, directive, policy, communications strategy, etc. The Committee approved the recommendation.

Follow-Up Action: Task Team to create the sub-committee which will report on its activities at the next meeting.

c. Radon Testing Update:

Latest results indicated that one room located in Building 3, Observatory Complex, will be re-tested as it was close to but below Health Canada's action level.

Follow-Up Action: SSEMD will continue to update the committee as required.

d. Disaster Preparedness Training (UEW):

N. Humphreys will forward a copy of Department of Fisheries and Ocean's (DFO) report. Make sure emergency plans are prepared and up to date. Need to identify shortfalls to minimize multiple impacts where a coordinated response is needed.

Follow-Up Action: SSEMD to follow up.

5. Round Table

- Terms of Reference need to be updated.

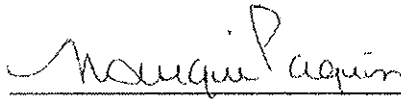
Follow-Up Action: SSEMD to send a copy of the Terms of Reference to the Committee members for review and comments.

6. Next Meeting

The next meeting is scheduled for November 15, 2010 in Room 301, 588 Booth Street.

7. Adjournment

Meeting adjourned at 15:15.



Management Co-Chair



Employee Co-Chair

Distribution: Policy Committee Members; Treasury Board Secretariat, NRCan
Occupational Health and Safety Team; Local Work Place Health and Safety Committees