

November 23, 2011

TO: Locals - DFO  
National Executive  
National and Regional E.O. Representatives

RE: **National Policy Health and Safety Committee Meeting, DFO**

The DFO National Policy Health and Safety UMCC met on Wednesday September 21<sup>st</sup>, 2011 with Brother Terry Fanning, past RVP-NCR, and Brother Luc Paquette, Service Officer, attending. The following is a synopsis of the discussions held.

After some discussion, the Committee members came to a consensus concerning changing the months during which the Committee meets as the ones currently utilized are not congruous with either field season or availabilities. For the next meeting, December was suggested and accepted by the Committee members.

### **Action items from Previous Meeting**

Information was received that one employee resource is being added to the completion of *the Health and Safety Training annual report*.

In relation to *DFO's Health and Safety Manual*, the revision is currently underway and workshops are planned for a future date in the current fiscal year.

In relation to the *Recognition Awards*, a final document was tabled to the attention of Committee members.

In relation to the *Automated External Defibrillator*, although the lead of this project has retired, 3 other members of the Committee were identified to continue this work and a separate meeting is to be scheduled.

### **Regional OHS Programs**

A summary of the ROHS was read. It was agreed that for future meetings, highlights would be presented instead of a complete reading with the view to making each Committee member accountable for his/her responsibilities to the Committee.

### **DFO Radiation Safety Program**

Melanie Quenneville, National Radiation Safety Coordinator, presented her report covering the period between April 2010 and March 2011. The speaker reported that all sites recorded were under the acceptable limits of 1MSV.

Where sites were found to be non-compliant, closure and clean up was to be performed before they could re-open in order to guarantee employee security.

**DFO Radiation Safety Program (Cont'd)**

Co-chair Judy Thomas (CCG) complimented the speaker on her excellent work and suggested that a % rating be added in the document to indicate to the reader what proportions, in percentage of the Department, were in compliance vs non-compliance.

There was discussion concerning establishing collaborative agreements for use of radioisotopes on ships. The Committee members approved this concept and a revision of authority structures will be developed. Once drafted, there will be consultation with Legal Services and the Science Sector.

The Radiation Safety Manual has been revised. Once approved after consultation, the Manual will be distributed as well as submitted as part of the License Renewal Application.

The next meeting is scheduled for December 1, 2011.

Submitted on behalf of the National Office